

## **River Falls Public Library COVID - 19 Patron Behavior Policy**

Approved: 8/3/2020

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Safety of patrons and staff is a top priority. The purpose of this policy is to protect the health of patrons and staff at the River Falls Public Library when the library is open during phase two of the City of River Falls Crushing COVID-19 recovery plan. Rules governing the behavior of staff are regulated by City of River Falls personnel policies as well as COVID-19 protocol of the city and the library director. This policy does not invalidate the current River Falls Public Library Safety and Rules Policy. Additionally, this policy will not preempt more restrictive city, county or state regulations or requirements.

The following patron behaviors are strongly advised:

- If you or any person in your household is not feeling well, please remain home for the safety of everyone.
- Minimize the number of family members that visit the library together.
- If able, please keep children under age two at home with another care provider.

In furtherance of the city's "Resolution relating to the COVID-19 public health emergency; recommending the use of face coverings in public in the City of River Falls" the library will require the use of face coverings by patrons. In accordance with this resolution, unmasked individuals in the library who do not fall under the resolution's list of exemptions may be asked to leave the building. If the individual refuses to leave, the library director or a library supervisor may file a trespassing complaint with local law enforcement.

Any patron who is not following the library rules below may be asked to leave the building as well:

- Do not come to the library if you or a member of your household has an active case of COVID-19.
- Six feet social distancing must be maintained with anyone who is not a member of your household.
- Prolonged socializing is not permitted at this time.
- Follow prompts on library signage.
- Signage, restrictive tape or barriers of any kind may not be removed
- Time limits on entry passes must be observed.
- Wait outside or come back later if the library has reached its occupancy limits.

If the individual refuses to leave, the library director or a library supervisor may file a trespassing complaint with local law enforcement.

Occupant limits are based on the square footage available for public use, including a 6' social distancing requirement. To maintain proper social distancing recommendations, the maximum capacity will not exceed 25% occupancy. However, depending on the number of active cases in St. Croix and Pierce County, upward trends, or recent outbreaks, the library may choose to adjust down to 10% occupancy. The total capacity of the library in areas that will be open to the public will therefore range between 30-75 people (including staff) on any given day during phase two.

In order to monitor library occupancy, a limited number of the following pass types will be available in the entryway. All patrons entering the library must have a pass. If a pass is not available, patrons will be asked to wait in line outdoors or come back later.

- Computer Pass (1 hour)
- Browsing Pass (30 minutes)
- Fast Pass (10 minutes)