

MINUTES
RIVER FALLS LIBRARY FOUNDATION
WEDNESDAY, DECEMBER 6, 2023

Call to order

President Montgomery called the meeting to order at 7:00

In Attendance

Montgomery, Misselt, Westerhaus, Trautmiller, Nelson, Jacobsson, Ostness, Popelka

Recognizing Visitors/Introduction of New Members

Linda Vivoda-Sadee, guest

Having accepted the verbal resignations of Betsy Westerhaus (Vice President) and Mae Wolfe (Treasurer) in October, we welcomed Susie Popelka as a member and Sarah Nelson as a member/treasurer. Both will be officially appointed in January at the annual meeting.

Approval of Minutes from October 25, 2023

Ostness motioned to approve the minutes as written; Jacobson seconded;
Motion carried.

Financial Report

Treasurer Wolfe was absent so no report was given;

- Nelson inquired as to how detailed we would want the reports and it was discussed whether it would be sufficient and more accurate to report on the SCVF account balances as that is how they are updated by SCVF.

Director's Report

Director Misselt reported:

- Misselt reported as to how the Foundation grant money was spent last year showcasing the many programs it had funded; she had proposed the request for additional funding for 2024 to cover programming and reminded us she she needs to cover costs in this amount for Mailchimp (\$165/year for quarterly Foundation member subscriptions), Quick books for Macs (\$50/year) and stamps (\$300/year), HUB70 sign cost. She had mentioned it would be easier to ask for it in the annual amount rather than go to the treasurer when more is needed throughout the year.
- Betsy made the motion to approve the initial grant so the funds would be available to Misselt by January, along with re-evaluating the additional requested amount in February. Motion was seconded by Trautmiller.
Motion carried.
- Lorraine Davis is applying for a Rotary Grant for the library
- Misselt is hoping to have the Feasibility Study Presentations during the March, April and May Board of Trustees Meetings and would like the Foundation to attend.

- The City is working with the Library Board of Trustees on some of the funding issues, at least for the next few years. More clear language is wanted from many of the Trustee members as to the details of the City's funding commitments
- Misselt encourages the Foundation to add more members in effort of supporting the Building Feasibility Study and Capital Campaign. She will be asking for money for this future project and had mentioned the possibility of past treasurer, Rita Koczac in helping to oversee this money this spring.
- Misselt is working with local historian, Jane Hoffman, on a book about the history of the River Falls Library and the large role of the Tuesday Club and women in the founding efforts.
- Misselt asked for approval in moving ahead with the research and writing, pending future approval of the book contract, which will be reviewed in January.
- Motion to Move by Westerhaus, seconded by Jacobson. Motion carried.

Membership Report

- Membership Coordinator Jacobson expressed that she has been going through membership lists and donations in attempt of updating memberships (most notably the new members who had donated and joined since the 100 Year Anniversary event, the Power of 100 event).
- The Power of 100 event brought in donations, along with 8 members.
- Mid-January letters will go out to members regarding the upcoming elections in January.
- It was suggested that we divide out the many thank-you notes to donors from the past 4-6 months so it is not so overwhelming for Jacobson, understanding we may be doubling up on ones Chaffee had sent out, but wanting to not miss any from when she was sick.
- Trautmiller and Popelka suggested using Mailchimp (currently used for quarterly membership newsletters) next year for election voting and/or renewing memberships. This would save time, paper and be convenient for recipients.

Old Business

- We discussed how to honor Chaffee.

Schedule of Foundation Member attendance to Library Board of Trustees meeting:

January: Ostness

February: Popelka

New Business

- We will review new business, including the review of the Foundation Bylaws with the potential of expanding members, in February.

Adjournment

President Montgomery adjourned the meeting at 8:50pm.

Next meeting

Annual Meeting: January 31, 2024 at 7:00 pm in the Library Board Room