

MINUTES
RIVER FALLS LIBRARY FOUNDATION
WEDNESDAY, *September 25, 2024*

Call to order: President Montgomery called the meeting to order at 7:00pm

In Attendance: Montgomery, Misselt, Nelson, Trautmiller, Jacobs, Jacobson, Ostness

Visitors: Kari Heinselmann, Linda Vivoda-Sadèe

Approval of Minutes: Motion made by Ostness to approve the **June 26, 2024** meeting minutes. Second by Trautmiller. Motion passed.

Treasurer Report: Presented by Treasurer Nelson. Motion by Jacobson to increase the Commercial Crime Coverage. Second by Trautmiller. Motion passed. In a future meeting the Board may have Steve from Leitch Insurance Agency talk with the Board about other types of insurance coverages to consider. The second invoice from Baker Street Consulting has been paid along with a donation to Jump Start to Literacy.

Director's Report: Presented by Misselt. Furniture for the Teen Center is to be delivered soon. Misselt suggested looking at pages 34 and 35 of the Feasibility Study to read comments. A Campaign Committee will be developed under the direction of the Study/Steering Committee. Tanya encouraged the Foundation Board to attend the October 7th Library Board of Trustees meeting at which Bakers Street and ISG will make presentations. Jacobson made a motion for the Board to agree to the proposed contract with Bakers Street. Second by Ostness. Motion passed.

Schedule of Foundation Member attendance to Library Board of Trustees meetings:

October 7 – Trautmiller (if possible, all Board members)
November 4 – Montgomery
December 2 - Jacobson

Membership Report: Membership Coordinator Jacobson provided a chart of membership and donations for January 2024 through the current date. Different ways were discussed to contact people to tell them about the Foundation and how to become a member. Also discussed including information about the need for email addresses and perhaps providing the Foundation's Venmo information. Jacobson proposed the Board discuss how to define membership fees in the October 2024 meeting.

Old Business: *Library Web Page:*

There was discussion on the four items listed on the Agenda. Ostness will work with Library staff on putting together suggested wording to clarify on the Library Web Page the differences between the Library and Foundation to be reviewed at a future Foundation Board meeting. Jacobson will draft a letter to put in the Foundation's newsletter to be discussed in the October 2024 meeting.

New Business: *Election of Board Members.* Up for election are Linda Jacobson and Sarah Nelson. Four new Board members are needed for election in January 2025 to fill Kay Montgomery and Susie Propelka's positions, and to add two new positions to the Board as established in the new Foundation Bylaws. Linda Vivoda-Sadee` has expressed an interest in joining the Board and other possible candidates will be invited to attend the October 2024 meeting.

Adjournment: President Montgomery adjourned the meeting at 8:22pm

Next meeting: October 30, 2024, 7:00pm in the Library Board Room