

Flexible Facilities Program Application

Applicant Name: City of River Falls, Wisconsin

FLEXIBLE FACILITIES PROGRAM APPLICATION



The Flexible Facilities Program (FFP) (hereafter “Program”) is a competitive grant program administered by the Wisconsin Department of Administration (DOA) supported by up to \$107 million in American Rescue Plan Act of 2021 (ARPA) Capital Projects Fund (CPF) federal funding allocated to the State of Wisconsin through the U.S. Department of Treasury. The Program aims to assist communities with funding facility improvements that will provide improved work, education, and healthcare monitoring capabilities and broadband access that helps address digital equity gaps experienced during and/or as a result of the COVID-19 pandemic. Highest scoring Public Library projects will receive prioritization of funding for up to \$20 million of the FFP funds available. The remaining amount of the \$107 million total FFP funds available will be awarded to the highest scoring projects, regardless of category, that include the construction of, expansion, or renovation to a Public Library, Community Center or Multi-purpose Community Facility and meet the requirement of providing high speed internet and other digital connectivity equipment/devices that will enable work, education, and healthcare monitoring.

Wisconsin local governments or Indian Tribes are eligible to apply for funding to build or improve capital asset facilities and acquire and install digital connectivity equipment and devices that will provide improved broadband access and enable work, education, and healthcare monitoring capabilities. This includes locations that offer public library services. Public places providing academic, cultural, educational, or social services, such as senior citizen community centers, youth centers, or general community centers, are also eligible. General construction or improvement of traditional schools is ineligible under this program. Eligible projects include construction and/or renovation of buildings and the purchase and installation of equipment for remote services and broadband that will directly enable public libraries, community centers, senior centers, and similar public buildings that provide access to work, education, and healthcare monitoring in response to the COVID-19 pandemic.

Additional details, including the Grant Announcement, a link to this Application, and the scoring criteria are available on the Program website:

<https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx>.

Applicants must submit one (1) electronic copy of all required materials no later than 2:00 PM CDT on **July 11, 2024** via the electronic application portal. Please direct questions and inquiries regarding to the Flexible Facilities Program, application requirements, and this application form to FlexibleFacilitiesProgram@wisconsin.gov.

SECTION 1. APPLICANT INFORMATION

1.1 Applicant Contact Information:

Local Government or Tribe Name: City of River Falls, Wisconsin

Applicant Street: 222 Lewis Street

Applicant City: River Falls

State: WI Zip Code: 54022-2127

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SAM.gov Unique Entity ID (UEI) Number*: FYRWMG3BDKJ7

SAM.gov UEI Registration Expiration Date: 11/05/2024

** Refer to Section 8 of this applicant form for SAM.gov UEI guidance and to attach the SAM.gov UEI registration record.*

Applicant Website, if any (URL): www.rfcity.org

County(ies) in which Applicant resides: St. Croix County and Pierce County

Applicant's Officials:

Chief Elected Official (CEO) Full Name: Dan Toland

CEO Title: Mayor of River Falls

CEO Email: dtoland@rfcity.org

Municipal Clerk Full Name: Amy White

Clerk Title: Community Services Director/City Clerk

Clerk Email: awhite@rfcity.org

Municipal Administrator Full Name (if not CEO or Clerk): Scot Simpson

Administrator Title: City Administrator

Administrator Email: ssimpson@rfcity.org

1.2 Application Contact:

List the person to contact for requests or questions pertaining to this application.

Application Contact Full Name: Tanya Misselt

Application Contact Title: Library Director

Application Contact Organization/Firm Name: River Falls Public Library

Application Contact Phone #: (715) 426-3498

Application Email: tmisselt@riverfallslibrary.org

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1.3 Subrecipient Information (if applicable):

If Applicant is applying for funds on behalf of a non-profit or another governmental entity that will be implementing the project and expending the funds, then provide the subrecipient information requested in this section. If there is more than one subrecipient, provide the subrecipient name(s) below and attach their UEI registration record in Section 8 of this application.

Subrecipient Organization/Entity Name (if applicable):

Chief Executive/Official Name:

Chief Executive/Official Title:

Subrecipient Street Address:

Subrecipient City:

Subrecipient State: WI

Subrecipient Zip Code:

Subrecipient Phone #:

Subrecipient Email:

SAM.gov Unique Entity ID (UEI) Number*:

SAM.gov UEI Registration Expiration Date:

**Refer to Section 8 of this application form for UEI guidance and to attach the UEI registration record.*

Additional Subrecipient(s):

1.4 Project Site Information:

Project Site Street Address: 140 Union Street

Project Site City: River Falls

Project Site State: WI

Project Site Zip Code: 54022-3604

Additional Project site(s) if applicable:

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SECTION 2. PROJECT OVERVIEW

2.1 Application Type (select one):

Maximum Award of \$4,250,000.00 per project. A maximum of one (1) application per category per applicant is permitted.

Application Category:

Category A: Capital projects for the construction of a new Public Library, Community Center or Multi-purpose Community Facility and the purchase and installation of digital connectivity equipment for broadband that directly enable work, education, and healthcare monitoring in response to the COVID-19 pandemic;

OR

Category B: Capital projects for the renovation of one or more existing Public Library, Community Center or Multi-purpose Community Facility and the purchase and installation of digital connectivity equipment for broadband that directly enable work, education, and healthcare monitoring in response to the COVID-19 pandemic.

Facility Type:

Public Library

Community Center (Specify Type):

Multi-purpose Community Facility (Specify Type):

Will the multi-purpose community facility include a public library space that will be used to meet the goals and requirements of the FFP project?

Yes

No

2.2 Project Title:

Enter a brief and descriptive title of the project (Example: Village of Yourtown - Community Center Construction Project; or Village of Yourtown - Library Renovation Project):

City of River Falls - Library Renovation and Equipment Upgrade Project

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2.3 Planned Project Specifications:

Planned type of features, the number of each type of feature, and square footage of the space(s) being constructed or improved:

Check Here to Select Feature Type:	Feature Type:	Enter Number of This Type of Feature:	Enter Square Footage of Added Space (as applicable):
	Classroom[s]		
X	Computer lab[s]	1	N/A (relocating with no added space).
X	Multi-purpose space[s] (specify): 1 Meeting Room, 2 Study Rooms, and 1 Quiet Room	4	592 sq ft
	Telemedicine room[s]		
X	Other Space (specify additional Feature Type[s]): 3 offices, 1 business center, and additional storage space.	3	327 sq ft
Check Here to Select Feature Type:	Equipment Type:	Enter Number of This Type of Feature:	
X	Desktop Computer[s]/PCU[s]	22	
X	Laptop Computer[s]	50	
X	Printer[s]	4	

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2.4(d) Fees Charged to Users:

The aim of the Flexible Facilities Program is to provide affordable and accessible services to disadvantaged persons. The goal is for these services to be provided free of charge. Will users of these services be charged any fees?

YES NO

Note: Any fees charged will be subject to [2 CFR § 200.307](#) and the applicant is expected to adhere to these rules. Program income generated by Capital Projects Fund (CPF)/Flexible Facilities Program (FFP) grant funding investments must be invested throughout the CPF/FFP period of performance (ending October 31, 2026). In addition, the State and FFP Grantees are required to add program income to the CPF/FFP award pursuant to [2 CFR 200.307\(e\)\(2\)](#). Program income must be utilized and applied to benefit the same project from which it was generated.

If yes, please estimate and describe any fees that will be charged.

SECTION 3. PROJECT NARRATIVE

This portion of the application will be scored and used as a basis for evaluating the application. Please answer all questions completely and be as specific as possible when answering. Applicants shall concisely provide responses for EACH question.

3.1 Project Description: (10 points)

In the space provided in this section, describe:

- 1) the proposed project scope, and
- 2) the applicant's (and subrecipient's, if applicable) mission, goals, and experience as they relate to the community services proposed for the project.

Maximum 10 points possible. *The score will be based on the extent to which and the level of specificity to which the applicant's mission and goals relate to the scope of the community services proposed, and extent to which the demonstrated relevant experience specifically relates to the scope of community services proposed. (Approximately 2500 characters/400 words)*

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Project Description Narrative:

The City of River Falls requests funding through the Flexible Facilities Program (FFP) for comprehensive renovations and equipment upgrades at the River Falls Public Library (RFPL). RFPL serves as an invaluable resource to the River Falls community, as well as surrounding Pierce and St. Croix Counties. Renovations and equipment upgrades are intended to assist the library in updating its facilities and services in the aftermath of the COVID-19 pandemic, with a specific focus on increasing the accessibility of digital connectivity for work, education, and healthcare monitoring purposes. The scope of this project will include renovations identified and recommended during the development of RFPL's Master Plan, which was completed in April 2023 and involved extensive public input on necessary enhancements to the library's facilities. Specifically, this renovation will encompass upgrades to the library's main floor and gallery level, including the relocation of the library's computer lab to a central location on RFPL's main floor, the establishment of a new 250 sq ft meeting room, 2 additional study rooms (approximately 129 sq ft each), a new quiet room (approximately 113 sq ft), the establishment of a business center with communal printers and copiers, additional office space for library personnel, and expanded storage space. Renovations to RFPL's facilities will be matched by corresponding upgrades to the library's capacity to enable digital connectivity. FFP funding will be utilized for the procurement of 30 portable hotspots and 20 laptops for circulation among community members seeking remote internet access, 22 combined CPU/monitor desktop computers to replace outdated units and equip the library's renovated computer lab, 4 printers and 2 copiers for community use, and upgrades to the library's WiFi infrastructure. Notably, funding will also be utilized for the procurement of 30 laptops/tablets for use in the library and its workspaces, with 6 accessible spaces (the library's board room, 2 meeting rooms, 2 group study rooms, and community room) each being outfitted with interactive TV board displays to establish suitable working and learning environments for community use. The City, which administers RFPL pursuant to an existing cooperative agreement, is well positioned to oversee this project. Since its establishment in 1997, RFPL has flourished and is the largest library in circulation, size, and collections within both St. Croix and Pierce Counties.

3.2 Project Need: (40 points)

In the space provided in this section, describe:

- 1) the existing problem that demonstrates the critical need for the proposed project specifically for the population(s) intended to benefit from the project (i.e., primary beneficiaries) – include relevant information about the population such as targeted economic, socioeconomic, age, race/ethnicity, and/or other relevant demographic group(s), residence status, and/or other population characteristics, as applicable);
- 2) how the population(s) intended to benefit from the proposed project (i.e., primary beneficiaries) experienced disadvantages and/or challenges in accessing services for work, education, and healthcare monitoring as a result of the COVID-19 pandemic; and
- 3) how the population(s) intended to benefit from the proposed project (i.e., primary beneficiaries) was/were disproportionately impacted by COVID-19 compared to other populations.

Include relevant data and information and associated sources, as available, to quantify and qualify the disadvantages/challenges and disproportionate impact.

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Note: While websites may be listed as sources, the data obtained from any websites must be presented in the space provided to be considered for scoring. If using internet sources, the applicant is responsible for locating and obtaining the data and presenting the data within this application form (in addition to citing the source).

Maximum 40 points possible. *The score will be based on the extent to which the critical need(s) is/are demonstrated; the extent of the existing historical disadvantages and/or challenges facing the population to be served by the project; the extent of the project's impact on the population to be served has experienced in accessing services for work, education and healthcare monitoring as a result of the COVID-19 pandemic; and the extent to which supporting data and information (including cited sources) are provided in the space provided. (Approximately 2500 characters/400 words)*

Project Need Narrative:

Renovations and equipment upgrades proposed in the City's project are intended to directly respond to demographic trends, identified needs, and community feedback related to library services. River Falls and its surrounding census tracts have been designated by federal agencies such as the U.S. Department of Transportation as Areas of Persistent Poverty, indicating that the poverty rate has been at or above 20% for the last 30 years. According to data from the U.S. Census Bureau, a majority of the population does not exceed a high school education and there is a significant lack of reliable internet access. In the River Falls and St. Croix Central School Districts, 16.2% and 54.2% of residents lack dependable internet access, respectively. These statistics emphasize the need for public resources providing internet access, especially after the COVID-19 pandemic when education, work, and healthcare services have increasingly shifted to the virtual setting. These demands are reflected in RFPL's experience serving the River Falls community in recent years. RFPL currently provides 37 portable hotspots and 5 laptops for library patrons to utilize outside of the library. This equipment is consistently in circulation, with a waitlist typically in place for both types of equipment. To date, hotspots have been loaned to community members 344 times this year and 649 times in 2023. By expanding the availability of this equipment both on and off premises, RFPL will keep pace with growing demand in the community. Similarly, facilities renovations are intended to accommodate growing demand for space at RFPL. On any given day, the library hosts at least one scheduled event or community meeting. In June 2024 alone, RFPL accommodated 64 community meetings and 32 library events. Similarly, attendance at both youth and adult programming events has surged over the past five years, with adult program attendance increasing by roughly 1,800 individuals, partly due to the introduction of virtual events. Ensuring the library's continued ability to host such events, as well as its capacity to provide a safe space for education, work, and healthcare activities, is dependent on enhancing the efficiency of space utilization within the facility. Finally, space and equipment needs were identified through focus groups conducted with members of the community and library personnel. Key priorities emerged from this engagement, including concerns over multipurpose space.

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3.3 Project Reach: (30 points)

In the space provided in this section, precisely describe the project's reach for work, education, and healthcare monitoring, including the following in the response:

- 1) How the project will provide work, education, and healthcare monitoring in response to the COVID-19 pandemic;
- 2) How the project will *improve* the intended primary beneficiaries' *access* to the types of facility and/or equipment improvements proposed for work, education, and healthcare monitoring, and any other accessibility improvement factors considered in the project design; and
- 3) How innovative approaches, if any (in the nature of the design, method(s) and/or location(s) of service(s) delivery, type(s) of equipment, implementation, collaboration(s), etc.), will be used for addressing all three criteria (work, education, and healthcare monitoring).

The responses should demonstrate the intended reach is feasible to accomplish for all three criteria (work, education, and healthcare monitoring).

Maximum 30 points Possible. *The score will be based on the extent to which new or renovated space(s) and broadband resources are incorporated and the amount of FFP funds will be used to address needs pertaining to the three criteria of work, education, and healthcare monitoring; the extent to which the project proposed will result in improved accessibility to the type of facility and/or equipment proposed to address the three criteria and is demonstrated as feasible; and the extent to which and level of innovation incorporated into the applicant's approach to fulfilling each criterium. (Approximately 2500 characters/400 words)*

Project Reach Narrative:

Multipurpose spaces will be redesigned with flexibility to accommodate activities that require quiet and privacy, such as healthcare monitoring or independent study, as well as collaborative activities for entrepreneurs and students. The redesigned space will support other critical functions at RFPL, such as the facility's role as a polling location and a healthcare resource. RFPL has previously hosted the Winter Wellness Initiative, which aims to reduce winter isolation and depression by providing community counseling and social engagement, and this renovation will help accommodate similar programming moving forward. Significant consideration has also been given to the intentional redesign of RFPL to promote engagement between community members and library personnel. Public computers will be positioned in an accessible, centrally located lab on the library's main floor, enabling improved visibility and access for users and staff. This will promote staff's ability to help patrons navigate social services, public assistance, health, education, and employment resources. Technology updates at RFPL are intended to significantly increase the quality of services available to library users. Increasing the number of broadband hotspots and laptops available for loan will significantly enhance connectivity in River Falls and the surrounding community. Similarly, infrastructure updates at the library, including new desktop and laptop computers, as well as additional WiFi access points, will enhance connectivity for patrons seeking internet access at the facility. During the pandemic, individuals often parked outside the library to access WiFi, and these enhancements will help promote connectivity for all users. Additionally, outfitting all multipurpose spaces with interactive displays will significantly increase their utility as working and educational spaces. Notably, resources are included in the project's budget to raise awareness of these expanded resources in the surrounding community.

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3.4 Sustainability Plan: (10 points)

In the space provided in this section, describe the capacity and plan for the applicant to maintain and sustain the services proposed for at least five years after the completion of the proposed project. Consider all costs to maintain and sustain the new facility or improved facility(ies), equipment/devices, and services proposed.

Maximum 10 points possible. *The score will be based on the specificity and scope of the applicant's plan and the applicant's demonstrated level of operational and financial capacity to maintain the project for at least five years after the completion of the project. (Approximately 1500 characters/250 words)*

Sustainability Plan Narrative:

RFPL is administered by the City of River Falls through a cooperative agreement. Generally, library operations are supported through the Library Fund, which receives funding through property taxes, grants provided at the County level, and certain user fees collected by the library. Support provided at the City and County level has helped ensure RFPL's financial security during the COVID-19 pandemic. As a result, RFPL is well-positioned to have the necessary resources to maintain and expand its programming in the coming years, as demonstrated by the financial statement included in this application. As outlined in the attached project budget, resources provided through the Flexible Facilities Program are anticipated to cover the entirety of costs associated with proposed renovations and equipment procurement. The renovation has been designed to provide a meaningful expansion of the library's available space and services, while also ensuring this expansion could be reasonably facilitated through RFPL's current operating budget. Additional spaces are not anticipated to result in a substantial increase in facility maintenance expenses, while enhanced efficiencies in space utilization could ultimately result in cost savings. Additionally, service expansions associated with additional space and equipment fall within the purview of services already provided by the library and are therefore not anticipated to result in significant start up or maintenance costs. In the five years following project completion, RFPL operations will continue to be administered through the City, and the proposed scope of the project is not anticipated to impact the City's ability to support these operations.

SECTION 4. COMMUNITY ENGAGEMENT

In the space provided in this section, describe how the applicant solicited community input on the proposed project prior to application submission and provide a community engagement plan to ensure community input during the project implementation. *(Approximately 1500 characters/250 words)*

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Community Engagement Efforts & Plan:

Beginning in April 2022, the RFPL initiated a comprehensive process for soliciting community feedback on the needs and potential project scope associated with renovations to library facilities. This included consideration by the Library Board of Trustees, four public working group meeting hosted by library staff and contracted planning consultants, a focus group meeting for library staff, a focus group meeting for community seniors, a focus group meeting for parents, a focus group meeting for teens, and a community brainstorming meeting the was hosted by the library and widely publicized to maximize attendance and participation. Notably, a 2023 community survey conducted by the City of River Falls also included questions regarding views on library services, with participants offering a 95% approval rating of the library. In addition to public engagement, this project has also received significant support from key community stakeholders in River Falls. Upon request, letters of support for this Flexible Facilities Program application are available from Wisconsin State Assembly Representative Shannon Zimmerman, the River Falls Chamber of Commerce, the University of Wisconsin – River Falls, the River Falls School District, and Chippewa Valley Technical College. Upon receiving funding through the Flexible Facilities Program, RFPL will continue to engage in a robust community engagements process, which will include additional RFPL-hosted public meetings and updates to City Council.

SECTION 5. PROJECT BUDGET

Provide a detailed budget identifying all costs of the proposed project by attaching a completed Project Budget Form as Attachment A and providing the information requested in this section. Only eligible expenses may be included for the grant-funded activities. The budget documentation and information are required but not scored. Further details regarding eligible expenses can be found in the Grant Announcement.

5.1 Attachment A – Project Budget:



Attach your Project Budget here.

Please download and fill out the Project Budget Form on the Flexible Facilities Program website at:

<https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx>
(under the “Application Materials” section).

Save and upload the file here with the following file name:

(Applicant Name)_Attachment_A_Budget

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5.2 Budget Summary:

Please copy the totals from the subtotal row of the FFP Budget Form:

Requested Grant Funds: \$ 4,080,488.00

Check here if your project has Match Funds Match Funds: \$

Total Costs (auto populated): \$ **4,080,488.00**

5.3. Professional Services Contract Costs:

In the spaces provided below, list the professional services contracts that have been or potentially will be executed for the FFP project and provide the procurement information requested, and indicate whether a request for non-competitive procurement will be made if the applicant is awarded funds. Refer to the Grant Announcement for further guidance regarding this section.

Professional Service Type: <i>(e.g., Architectural, Engineering, Grant Administration, Acquisition, etc. – Excluding Grant Application Preparation Assistance)</i>	Contract Executed? <i>(Check Yes or No to indicate whether contract is executed)</i>	Applicant will be requesting approval of non-competitive procurement, if awarded FFP funds, from DEHCR for this contract under the provisions of 2 CFR § 200.320(c)? <i>(Check Yes or No. A request would only be required if the applicant plans to request the use of FFP funds to cover all or part of the contract cost and it was or will be non-competitively procured.)</i>
1) Construction	YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES NO TBD
2) Architectural/Engineering	YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES NO TBD
3) Marketing	YES <input checked="" type="checkbox"/> NO	YES <input checked="" type="checkbox"/> NO TBD
4)	YES NO	YES NO TBD
5)	YES NO	YES NO TBD
6)	YES NO	YES NO TBD

SECTION 6. MATCH FUNDING (10 points)

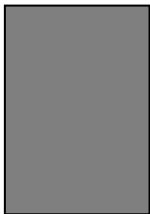
This portion of the application will be scored and used as a basis for evaluating an applicant’s project readiness in terms of financial capacity, funding availability, and financial risk for completing the entire project as proposed in the grant application in accordance with project timeline specifications.

No minimum match is required for the Program. However, if the applicant’s total project cost (as presented in the Project Budget in the attachment for Section 5 of this Application) exceeds the Program grant amount requested, then documentation is needed to confirm the applicant has the financial capacity and funds readily available to complete the project as proposed. This includes official documentation of match funds on hand in the applicant’s existing financial account(s) and/or approved as secured or awarded from a financial institution or other funding

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source and officially committed to the project by the applicant’s governing body and/or from another source; pending from another source; and/or having another status. The applicant is to demonstrate that any funding needed from other financial sources is secured and committed to the project so it is ready to proceed immediately upon award, if the applicant is awarded Flexible Facilities Program grant funds. Projects must be funded sufficiently to complete the entire project according to the timeline specified in the Grant Announcement. The applicant must have 100% of the funding necessary to complete the project secured and committed to the project prior to the grant agreement being executed, if awarded Flexible Facilities Program grant funds.

Maximum 10 points possible. *The score will be based on the percentage of match secured and officially committed specifically to the applicant’s proposed Flexible Facilities project and the extent to which official documentation (from funding sources and commitment sources) is provided to verify the funds are secured and officially committed to the project. Maximum points will be awarded if official documentation is provided that verifies 100% of the match funding needed to complete the project is secured and officially committed by the applicant’s (and/or subrecipient’s) governing body to the proposed Flexible Facilities project. If no additional funding is needed (i.e., the Flexible Facilities Program grant amount requested within a given applicant’s application would be enough to cover the total project cost), then no match documentation is required and the applicant will receive 10 points for the Match score.*



Attachment B: Match Funding Source(s) Supporting Documentation. If the applicant’s project will require additional funds to complete (above the Flexible Facilities Program grant amount requested), then attach Match Funding Source Supporting Documentation here.

Please gather all supporting documentation for match funds in one file. Then save and attach the file here with the following file name:

(Applicant Name)_Attachment_B_Match_Funds_Documentation

SECTION 7. FINANCIAL AUDIT INFORMATION

7.1. Audit Information:

Generally, a non-Federal entity that expends \$750,000 or more in federal funds during a calendar year must have a single audit (i.e., a federally funded program(s)-specific audit) conducted for the calendar year in accordance with the provision of 2 CFR § 200.501. If subject to a single audit, the entity must submit a single audit report for the calendar year to the Federal Audit Clearinghouse (FAC) within 30 days of the single audit being completed and no later than September 30th after the calendar year that was subject to the single audit.

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Did the applicant submit a single audit report for calendar year 2021 and/or 2022 to the FAC?
Check the appropriate box(es) below and provide the additional item(s) requested for the response selected.

YES. A single audit report was submitted to the FAC for *(check each that is applicable)*:

CY2021 – Enter date of report submission to FAC:

CY2022 – Enter date of report submission to FAC:

- NO. A single audit report was *not* submitted to the FAC for CY2021 and/or CY2022.
Enter the date of the most recent standard financial audit (auditing of the applicant’s financial records, procedures and processes): July 10, 2018

SECTION 8. SAM UNIQUE ENTITY IDENTIFICATION (UEI)

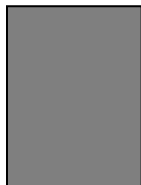
Recipients of federal funds are required to be registered with a unique entity identification (UEI) number within the federal System for Award Management (SAM). The UEI number replaces the DUNS number that was previously required for recipients of federal funds. SAM registration is free. If you do not have a UEI, complete the entity registration process in SAM [<https://sam.gov/content/home>]. If your registration has expired, it must be renewed prior to application submission. If it expires prior to the award date (if awarded funds), the applicant will be required to renew it prior to execution of a grant agreement, if awarded funds. Enter the UEI information requested for the applicant and primary subrecipient (if applicable) in Section 1 of this application and attach the required SAM UEI record(s) specified below.



Provide a PDF copy of the record in SAM showing the applicant’s name, address, UEI number, and registration expiration date.

Save and attach the file here with the following file name:

(Applicant Name)_Attachment_C_SAM_UEI_Record_Applicant



Provide a PDF copy of the record in SAM showing the subrecipient name(s), address(es), UEI number(s), and registration expiration date(s) (if there is one or more subrecipient entities for the project). If there are multiple subrecipients, save the SAM records for all of them in one document and upload it here.

Save and attach the file here with the following file name:

(Applicant Name)_Attachment_C(2)_SAM_UEI_Record_Subrecipient

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SECTION 9. DESIGNATION OF CONFIDENTIAL AND PROPRIETARY INFORMATION

Check the item below if it is attached and then attach the document, if it is applicable to your project.

Designation of Confidential and Proprietary Information (DOA-3027) (optional)



Provide a copy of the Designation of Confidential and Proprietary Information form (if applicable)

Save and attach the file here with the following file name:

(Applicant Name)_Attachment_D_Designation_of_CPI

SECTION 10. SUBRECIPIENT SURVEY

Check here if the applicant (local or Tribal government) is applying for the funds on behalf of a nonprofit organization or another government entity that will be the subrecipient of the funds to implement the project. Then complete the subrecipient survey in this section. If there are multiple subrecipients, complete the checklist for each subrecipient and include the additional checklist(s) in the attachment link provided below.

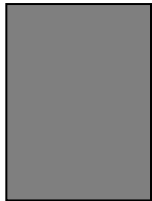
SUBRECIPIENT SURVEY				
Administrative		Yes	No	Unknown
1	Does the organization currently have a federal grant?			
1.1	If no, has the organization had a federal grant within the last 5 years?			
2	Does the organization currently have one or more staff members with experience in managing a federal grant?			
2.1	If no to question #2, will a third party be hired to manage this grant?			
2.2	If yes to question #2, how many years of experience do they have performing federal grants management?			
3	Is the program proposed for this award new to the organization?			
4	Have organization board members, executives or other staff associated with the awarded project been placed under criminal investigation or convicted of a felony within the last 5 years?			
5	Does the organization have any pending lawsuits against it that may impact its ability to carry out the award?			
6	Does the organization have written document retention procedures?			

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SUBRECIPIENT SURVEY (continued)				
7	Has the organization ever had a state or federal grant withdrawn for non-compliance?			
8	Does the organization have a board of directors or similar management and oversight body?			
Financial		Yes	No	Unknown
9	Select the type of accounting system the organization uses. (Automated, Combination, Manual, Unsure) Automated Combination Manual Unsure			
10	Has an audit been performed on the organization's financial statement within the last three years?			
10.1	If yes to question #10, does the organization have any open audit findings?			
10.2	If yes to question #10, briefly list the findings and the status of resolution of the finding(s):			
11	Does the organization have an approved federal indirect cost rate or utilize the de <i>minimus</i> indirect rate of 10 percent?			
12	Does the organization have written financial and accounting procedures?			
13	Does the organization have written travel policies or guidance related to travel spending?			
14	Are financial reports provided to and reviewed by organization leadership regularly?			
15	Can the organization's accounting system separate use of federal grant funds from the organization's other finances?			
16	Has the organization experienced cash flow deficits at any point in the previous three years?			
17	Does the organization have sufficient internal controls to establish segregation of financial duties?			
Property and Procurement		Yes	No	Unknown
18	Does the organization have written procurement procedures?			

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SUBRECIPIENT SURVEY (continued)				
19	Does the organization have written asset management procedures?			
Personnel		Yes	No	Unknown
20	Does the organization have a written personnel or employee handbook?			
21	Does the organization have written policies and procedures for employee timekeeping?			
22	Does the organization have written whistleblower protection rules?			



Attach additional Subrecipient Survey(s) here.

Subrecipient Survey forms are only to be completed and uploaded here if there is more than one subrecipient for the proposed Flexible Facilities project. A Subrecipient Survey must be completed for each subrecipient (combined into one file). The Subrecipient Survey form may be downloaded on the Flexible Facilities Program website (under the “Application Attachments” section) at: <https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx>

Save and attach the file here with the following file name:

(Applicant Name)_Attachment_E_Addtional_Subrecipient_Survey

SECTION 11. ATTESTATIONS AND REQUIRED SIGNATURE

In accordance with applicable provisions of the Federal American Rescue Plan Act of 2021 (ARPA) and Flexible Facilities Program provisions, eligible applicants must certify the following attestations. Review each attestation (#1-11) within this section and enter the applicant’s authorized representative’s initials to certify agreement and acceptance of these requirements and terms of the grant application and funding (if awarded funds).

Attestations:

ENTER AUTHORIZED REPRESENTATIVE’S INITIALS FOR EACH:	ATTESTATION
	1. The applicant is a Wisconsin unit of general local government (City, Town, Village, County) or Tribe.
	2. The applicant will comply with all federal and state policies and regulations, and the implementation and reporting requirements of the American Rescue Plan Act (ARPA) Capital Projects Fund – Flexible Facilities Program.


Flexible Facilities Grant Application

<p>DS SS</p>	<p>3. The applicant will comply with all other State and Federal regulations applicable to the project upon implementation, including but not limited to:</p> <ul style="list-style-type: none"> • Uniform Relocation Assistance and Real Property Acquisition Act (URA) and State of Wisconsin acquisition and relocation statutes; • Federal competitive procurement and contracting requirements in accordance with 2 CFR § 200.320, unless qualified as a micro-purchase under the provisions of 2 CFR § 200.320(a)(1) or approved by DOA for non-competitive procurement under the provisions of 2 CFR § 200.320(c) and local procurement policy requirements; • Federal and State environmental review requirements; • Contract Work Hours and Safety Standards Act (CWHSSA); and • Fair labor practices as specified in the FFP Grant Announcement.
<p>DS SS</p>	<p>4. The applicant’s proposed project will include completing activities and/or providing enhanced broadband technology services that directly enable work, education, <u>and</u> healthcare monitoring.</p>
<p>DS SS</p>	<p>5. The applicant will ensure that the broadband internet access provided through any facilities, services, devices, or equipment purchased with the grant funds will meet or exceed the minimum standard of providing service that reliably meets or exceeds the symmetrical download and upload speeds of 100 Mbps.</p>
<p>DS SS</p>	<p>6. Scheduled work will begin on the proposed project no later than June 30, 2025 and will be completed by September 30, 2026.</p>
<p>DS SS</p>	<p>7. The applicant will maintain records sufficient to demonstrate that the expenses were compliant with applicable American Rescue Plan Act (ARPA) provisions for at least five years from project completion.</p>
<p>DS SS</p>	<p>8. The applicant will ensure the operations of the broadband facilities/services for the proposed project will be sustained and maintained for at least five years after completion of the project.</p>
<p>DS SS</p>	<p>9. Acknowledgement of Terms for Public Disclosure: Copies of the application materials, excluding materials deemed to be confidential and proprietary information on Appendix E: Designation of Confidential and Proprietary Information (DOA-3027), will be made available for public inspection in accordance with applicable Wisconsin law.</p>
<p>DS SS</p>	<p>10. The applicant and any subrecipient (if applicable) is/are not debarred from awards and/or contracts funded in whole or in part with federal funds; and will ensure contractors and suppliers for the proposed project are not debarred from awards and/or contracts funded in whole or in part with federal funds.</p>
<p>DS SS</p>	<p>11. The applicant has exercised reasonable care and made all reasonable efforts to obtain and submit accurate information within this application and the attachments.</p>

Flexible Facilities Grant Application

Applicant Authorized Representative Signature:

The signatory below certifies that, to the best of their knowledge and belief, the information contained in this ARPA Capital Projects Fund – Flexible Facilities Program Grant Application, including all attestations and attachments, is true, accurate and complete. The undersigned has authority to make the above attestations and the intent and legal authorization to agree to them on the applicant’s behalf.

Signature:  FCFA6842B9344BC...

Date: 7/11/2024 | 12:46 PM CDT

Typed Full Name: Scot Simpson

Title: City Administrator

Phone Number: (715) 426-3441

Email: ssimpson@rfcity.org

Applicant Authorized Representative #2 Signature: (if applicable)

Add a second authorized representative signature only if your organization’s policies or governing body requires that a second authorized representative approve the content and/or submission of this document.

Signature: *[Attach Signature Form Below]*

Date:

Typed Full Name:

Title:

Phone Number:

Email:



Attach your Applicant Authorized Representative #2 Signature Form here.

The Applicant Authorized Representative #2 Signature form may be downloaded on the Flexible Facilities Program website (under the “Application Attachments” section) at:

<https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx>

Save and upload the file here with the following file name:

(Applicant Name)_Attachment_F_Additional_Authorized_Signature

FLEXIBLE FACILITIES PROJECT BUDGET FORM

CONTRACT #:
(Enter only after Award)

GRANTEE: **City of River Falls, Wisconsin**

DATE: **7 / 11 / 2024**

BUDGET ITEM	GRANT FUNDS	MATCH FUNDS <i>(if applicable)</i>	TOTAL COSTS <i>(by Activity)</i>
CONSTRUCTION	\$3,550,000.00	\$0.00	\$3,550,000.00
DIGITAL CONNECTIVITY INFRASTRUCTURE MATERIALS & INSTALLATION	\$24,752.00	\$0.00	\$24,752.00
COMPUTER PCU(S)	\$35,200.00	\$0.00	\$35,200.00
COMPUTER MONITOR(S)	\$0.00	\$0.00	\$0.00
COMPUTER LAPTOP(S)/NOTEBOOK(S)	\$61,536.00	\$0.00	\$61,536.00
COMPUTER SOFTWARE	\$0.00	\$0.00	\$0.00
PRINTER(S)	\$6,000.00	\$0.00	\$6,000.00
COMPUTER ASSESSORIES	\$47,500.00	\$0.00	\$47,500.00
ARCHITECTURAL/ENGINEERIN G (A/E) SERVICES	\$320,500.00	\$0.00	\$320,500.00
GRANT ADMINISTRATION	\$25,000.00	\$0.00	\$25,000.00
OTHER PROFESSIONAL SERVICES - SPECIFY: <i>Contractual Services for Community Engagement</i>	\$10,000.00	\$0.00	\$10,000.00
OTHER PROFESSIONAL SERVICES - SPECIFY:			\$0.00
ADD ADDITIONAL ITEMS BELOW IF APPLICABLE:			
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Sub-Total(s):	\$4,080,488.00	\$0.00	\$4,080,488.00

Continued on the next page.

CONTRACT #: **0**

(Enter only after Award)

GRANTEE: **City of River Falls, Wisconsin**

DATE: **7 / 11 / 2024**

Summarize the Match Funding sources and amounts for this Flexible Facilities Program project:

Check all "Status" options that apply for each funding source.

Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	
Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	
Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	
Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	
Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	

For any source with a status of "Other" provide a brief explanation (no more than a one-sentence narrative per source).

Documentation to verify that all matching funds have been secured must be submitted in the Grant Application.

Entity Information

CITY OF RIVER FALLS ● Active Registration

Unique Entity ID

FYRWMG3BDKJ7

CAGE/NCAGE

6UPJ2

Expiration Date

Nov 5, 2024

Physical Address

**222 Lewis ST
River Falls, Wisconsin
54022-2127, United States**

Mailing Address

**222 Lewis Street
River Falls, Wisconsin
54022, United States**

Purpose of Registration

All Awards

Version

Current Record ▼