

MINUTES
RIVER FALLS LIBRARY FOUNDATION
WEDNESDAY, MARCH 26, 2025

Call to Order: President Ostness called the meeting to order at 6:15 pm

In Attendance: Ostness, Trautmiller, Nelson, Jacobson, Kozak, Hughes, Vivoda-Sad  , Misselt, Jacobs

Recognizing Visitors: Lorraine Davis (Board of Trustees)

Approval of Minutes: Kozak made a motion to approve the February 26, 2025 minutes. Second by Trautmiller. Motion passed.

Treasurer Report: Treasurer Nelson

- Received draft copies of our 2024 tax returns (Federal & State) from Jennifer Schutz (accountant) for review and signatures.
- Reported on the actions taken with monies received from the Loren Albert Estate.
- Updated information on changes made to the Foundation website to include the Capital Campaign details. The Foundation, Baker Street, Campaign Chairs and others will meet to discuss the process on non-cash donations and work with SCVF on this.
- Reached out to individuals who attempted the Donor Perfect form to see if they had issues completing the form. Did not receive a response. Other donors have been successful.
- Ostness is willing to be an additional signer on the Foundation's First National Bank accounts and the Edward Jones money market account. Nelson to reach out to coordinate a time to meet at the offices to make the change.
- Reviewing options on expanding the coverage of the Foundation's Commercial Crimes Coverage portion on insurance.

Director's Report: Tanya Misselt

- Misselt thanked those in attendance at the Inaugural Meeting of the Capital Campaign Committee. She brought extra Campaign Case for Support folders and campaign business cards for those who could not attend. Most of the Campaign Committee members attended one of four available training sessions with Jim Radford.
- Misselt reported that a team of City staff and ISG staff are pushing to complete renovation drawings/specs so that the project can go out to bid on or about April 24.

Membership Report: Jacobson had no report.

Old Business:

- Vivoda-Sadée reported on her attendance at the last Board of Trustees meeting
- Donation page for the Foundation is live
- Quarterly Mailchimp newsletter has been sent out

New Business:

- 21 applications were submitted and are being reviewed.
- A motion was made by Kozak to pull out the spendable amount from SCVF annually; second by Jacobson. Motion passed.
- Schedule of Foundation members to Library Board of Trustees meetings:
 - April 7: Jacqueline Hughes
 - May: Dave Ostness
 - June: Alyce Jacobs

Adjournment: Meeting adjourned at 8:15 pm

Next Meeting: April 30, 2025, 7:00 pm, downstairs of library