

**MINUTES**  
**RIVER FALLS LIBRARY FOUNDATION**  
**WEDNESDAY, September 24, 2025**

**Call to Order:** President Ostness called meeting to order at 6:30pm

**In Attendance:** Kozak, Hughes, Misselt, Nelson, Jacobson, Ostness, Trautmilller, Vivoda-Sadée

**Recognizing Visitors:**

**Approval of Minutes:** Kozak made a motion to approve the August 27, 2025 minutes.  
**Seconded by Trautmiller. Motion passed.**

**Financial Report:** Treasurer Nelson

- Nelson proposed a schedule to pull money from investments: SCVF spendable in the summer (July ?) to cover the annual library grant and Edward Jones investment in winter (December?)  
**Jacobson made a motion to pull from SCVF in summer and pull from Edward Jones in November. Discussion. Motion approved.**
- Last check paid to Baker Street for \$9,800. Relationship with Baker Street is ending in October. Misselt asked for the total amount given to Baker Street.
- Steven Schroeder and Tom Westerhaus from the Capital Campaign Committee have an offer for a community challenge. Misselt suggested that handwritten notes are most effective.

**Director's Report:** Misselt

- Hugh Anderson Grant is pending
- Construction at the Library is moving along fast
- Board of Trustee Representatives at Foundation Meetings:  
October 29, 2025 – Kari Heinselman  
December 3, 2025 – Jean Ritzinger

**Membership Report:** Jacobson said donations are coming in for the Capital Campaign and membership letters will go out in January.

**Old Business:**

- Vivoda-Sadée made a report on the Library Board of Trustees September 8, 2025 meeting.

**New Business:**

- The election of a new president was discussed. Misselt thanked Ostness for his role as president. Misselt also spoke about 100% reimbursement rate that Ostness got for the library in his role as St. Croix County Supervisor. **Nelson made a motion to nominate Kozak as new president. Motion passed for Kozak as president.**
- Nelson spoke about the FNB money market not being needed. **Jacobson made the motion to close the FNB money market and transfer it to the Edward Jones money market. Ostness seconded. Motion passed.**

- Board members reviewed Foundation Investment and Distribution Policy. Discussion about donor intent and guidelines for gift acceptance. **Nelson made a motion to approve the policy. Ostness seconded. Motion passed.**
- Discussion about capital campaign, membership and when to have an annual campaign. Misselt suggested skipping the annual campaign this year because of the capital campaign. Nelson said the capital campaign donors are asked about membership. Trautmiller sent emails out. More discussion to be held in October meeting.
- Schedule of Foundation members to Library Board of Trustees meetings:  
October 6, 2025 – Hughes  
November 3, 2025 - Jacobson

**Adjournment: Motion passed.**

**Next Meeting:** October 29, 2025, 6:30 pm, Library Board Room