

MINUTES

RIVER FALLS LIBRARY FOUNDATION

WEDNESDAY, December 3, 2025

Call to Order: President Kozak called meeting to order at 6:32pm

In Attendance: Kozak, Jacobs, Trautmiller, Jacobson, Vivoda-Sad e, Nelson, Misselt

Recognizing Visitors: Jean Ritzinger

Approval of Minutes: Jacobs made a motion to approve the October 29, 2025 minutes with language changes. Seconded by Trautmiller. Motion passed.

Financial Report: Treasurer Nelson

- Capital Campaign donations total \$1,022,729. Significant individual contributions have been made. This money is held in a money market account.
- Renewed the Foundation's Donor Perfect subscription for a year.
- Provided: Financial highlights, October and November expenses, the October 2025 comparisons for the Balance Sheet and the Profit and Loss Statement.

Director's Report: Misselt

- New Board of Trustees President is Mike Metro.
- December 15 – 26 the library will be closed to prepare for the next phase of construction.
- Misselt made a recommendation that the Foundation BOD put together a new Board Member packet for training. To be worked on in future meetings.
- Misselt gave the attendees of this meeting a tour of the Library's construction/remodeling progress following the meeting.

Membership Report: Jacobson

- No new members in September and October 2025

Old Business:

- Jacobson provided a report of the Library Trustees BOD November 3, 2025 meeting.

New Business:

- Philanthropy webinars/participation: Misselt would like the Foundation to review the link she sent and then do further discussion in the January 2026 meeting.
- Annual Fund Drive/Membership Renewal discussion: A letter will be sent out early January to current members and donors. This final version will be worked on by Kozak and Misselt. The Foundation may potentially have an annual fund drive starting in 2027.
- Map sale reprint of 1935 River Falls/Helen Wyman: This item tabled for future meeting.
- Foundation Scholarships: **Jacobson made a motion to award 2- \$500 scholarships. Seconded by Nelson. Motion passed.** The Foundation committee will select winners.

- New BOD recommendations: Four positions need to be filled in the January 2026 Annual Meeting. Misselt, Jacobson, and Trautmiller will contact suggested candidates.4
- Foundation Bylaws Language Change: **Jacobs made a motion to change the current Bylaws language to specify 7-11 members make up the Board of Directors. Seconded by Vivoda-Sadée. Motion passed.**

Adjournment: At 7:20pm Nelson made a motion to adjourn seconded by Vivoda-Sadée. Motion passed.

Next Meeting: January 28, 2026, 6:30 pm, Library Board Room?